Careers Policy

This provision relates to the Senior School.

CAREERS EDUCATION AT BOOTHAM SCHOOL

All students are entitled to Careers Education and Guidance that is:

- independent
- student-centred
- impartial, accurate and up-to-date
- supported by access to a full range of unbiased information on all options
- within defined limits of confidentiality
- easily accessible and free
- consistent with the promotion of equality and opportunity

The aims of Careers Education at Bootham:

- to provide up to date, timely information to all students
- to raise awareness of career options
- to encourage self-awareness
- to encourage personal learning
- to encourage students to fulfil their potential
- to help all students prepare for the opportunities available beyond school
- to help students understand themselves and to develop inter-personal skills
- to implement career planning

As part of the students' spiritual, moral, social and cultural development, there are various school initiatives e.g. the Morning Meetings, the Let Your Lives Speak Programme and Service and Outreach in College, which:

- enable students to understand the meaning and the value of work to individuals, the community and the wider world
- make clear the different types of work, including voluntary work
- identify the range of experiences that may include study or work within this country and abroad
- upskill and prepare students for the world of work

Date of last review:	September 2025
Person responsible:	Head of Careers
Review Group:	Education Committee
Approval group	Governors' Meeting
Date of next review:	September 2028

The school is working towards careers provision which addresses the eight Gatsby benchmarks of good careers guidance:

- A stable careers programme.
- Learning from career and labour market information.
- Addressing the needs of each pupil.
- Linking curriculum learning to careers.

- Encounters with employers and employees.
- Experiences of workplaces.
- Encounters with further and higher education
- Personal guidance

Please see **Appendix 1** which shows how each Key Stage addresses the Gatsby benchmarks.

SCHOOLROOMS

Upper Schoolroom. Options morning Autumn Term –(***Link to go here for PSHE curriculum***)

Year Group	**Content Covered**
Lower Schoolroom (Year 7)	Exploring opportunities What is a Career? What is an Entrepreneur? Careers in the Future Work-Life Balance
Middle Schoolroom (Year 8)	What are my interests? Job Applications and CVs Challenges and Rewards of Work The Life You Want.
Upper Schoolroom (Year 9)	What Are My Skills? GCSE Choices Taking Control of Your Career Journey Working and Earning Managing Your Money The Labour Market Careers and the Climate

SENIORS

Students in Upper Seniors have the opportunity to take part in Morrisby Profile Tests to help identify their strengths and ambitions.

Date of last review: September 2025
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2028

All Upper Senior students have a one-to-one interview with a senior member of staff towards the end of the Autumn Term to discuss their career aspirations and provisional A Level choices.

Lower Senior students taking nine GCSEs take part in the Let Your Life Speak (LYLS) which has various elements including:

- Significant subject taster experience in subjects unfamiliar to them – Politics, Psychology, Business and Economics. This allows them to make informed A Level subject choices
- Project work on a theme of the student's choice, developing research and oracy skills
- Study skills sessions
- Group lectures on the theme of "Quakers in the World" with talks from a range of organisations which may include, Quaker Peace and Social Witness, the Joseph Rowntree Foundation and other organisations with Quaker roots

Please click here to access an example of the Let Your Life Speak programme.

Below are the career topics which we cover in Senior School.

Year Group	**Content Covered**
Lower Senior (Year 10)	What Type of Career is Best For Me? Preparing for Work Experience Wellbeing in the Workplace Types of Work
Upper Senior (Year 11)	Post-16 Choices Employability Skills

COLLEGE

College students work with their tutor, the Heads of College and Careers staff to guide them through post 18 decision making and university applications. All College One students have an individual meeting with the Head of Careers to help them navigate their options and make informed choices about what they want to do when they finish school. This might include looking at gap year or apprenticeship options, studying abroad or university course choices. An example of the materials Careers staff draw up to help students research, focus on and narrow down their options can be seen in **Appendix 2**. Students can drop in to see Head of Careers or Head of College staff for quick queries or questions and are encouraged to book a meeting if they would like a longer chat.

At the start of College One, students are asked to fill in a form indicating their university/career thoughts at that stage. This is then used by Careers staff to communicate directly with relevant small groups of students to alert them to events and

information sessions which will help them with their Careers planning, for example webinars and events and super curricular learning opportunities on topics and subjects which they have expressed an interest in. We also ask all College One students, via an anonymous survey, what careers talks and topics and guest speakers they are interested in and what they want to know about applying to university and choosing a subject or career. This helps inform the Specials schedule and lunch time careers talks for the academic year ahead. See **Appendix 3**. Enrichment opportunities are highlighted to all College students including essay prizes, super curricular learning, summer schools and external lectures.

Students and parents are encouraged to regularly explore the Bootham Careers Portal which is constantly updated and contains a lot of online information about universities, subject guides, suggestions for super curricular learning, studying abroad, apprenticeships, UCAS and student finance. There is also an events section on the Portal which provides students with details of a large number of events, subject sessions and information fairs delivered by a range of organisations including employers, higher education providers, UCAS and commercial organisations.

A link to the portal can be found here: Bootham Careers Portal

In addition, students in College, and their parents, have access to the Unifrog platform which provides a wide variety of resources and information to assist students with informed decision making. All students are also given a UCAS handbook written by the Head of Careers. Parents and carers are kept informed via email and events specifically for parents are highlighted on the Head of Careers Portal. Parents can request phone calls from the Careers staff to help them guide their children through the university choice and application process. **Appendix 4** shows an example of the kind of information Head of Careers may send to parents following a phone call or email. An information event is held for College 1 parents towards the end of the summer term.

Students in College attend compulsory timetabled 'Specials' (**Appendix 5**). The majority of students at Bootham go onto university study so Specials focus mainly on preparation for university such as how to make Higher Education decisions, the range of, and differences between, Higher Education courses, how the application system works, how to write a personal statement and student funding and budgeting. However, Specials also cover apprenticeships and PHSE topics too. External speakers from a range of Higher Education providers come into school as part of the Specials programme to speak on topics such as studying in Scotland or specific academic subject areas, with a particular focus on introducing students to subjects they will not have had the opportunity to study at school. A session on interview skills is offered to those students who would anticipate an interview for entry to higher education. Additional sessions are organised for students interested in exploring Oxbridge. The school also works in partnership with another local school and students and parents have access to some of their careers talks delivered by external speakers.

All students in College One attend the regional UCAS exhibition which gives them access to a range of Higher Education providers, employers, gap year and apprenticeship

opportunities. Students are encouraged to attend university open days and may attend up to five open days which occur during school hours. Students who have a gap year or choose to reapply to UCAS once they have left school are supported through the application process by Heads of College and Head of Careers.

All College One students have a timetabled afternoon each week in which to complete 50 hours of service and outreach during their time at Bootham. This could take place within the school setting, by leading on an activity or helping out with younger students, or it could be external, within the wider community, such as working in a local charity shop. Students will have access to a range of volunteering opportunities through our Volunteering Portal, and will be supported in their volunteering by the Head of Social Action.

Note: This policy will be reviewed on an annual basis for matters of fact and process.

Date of last review:	September 2025
Person responsible:	Head of Careers
Review Group:	Education Committee
Approval group	Governors' Meeting
Date of next review:	September 2028

Appendix 1

Benchmark	Where/How Covered			
	Schoolrooms	**Seniors**	**College 1**	**College 2**

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

1) A stable Careers Programme	PSHE: Students engage with careers education as part of the Living in the Wider World PSHE units. Students receive one lesson a week of PSHE in each schoolroom's year. **L Sch**: life stages, planning for the future, teamwork, enterprise skills, communication skills, raising aspirations **M Sch**: Equality of opportunity and careers, the 2010 Equality Act, Different types and patterns of work,	PSHE: Students engage with careers education as part of the Living in the Wider World PSHE units. Students receive one lesson a fortnight of PSHE in each schoolroom's year. **L Snr**: Work experience, internships, apprenticeships, CV writing, applying for work, interview techniques, formal communication, readiness for work **U Snr**: Skills for further education, writing a personal statement, study	Students have access to the Unifrog portal with information about subjects, careers and post 18 choices Tuesday timetabled Specials covering PHSE and in particular HE information, options, choices and decision making	Students have access to the Unifrog portal with information about subjects, careers and post 18 choices Tuesday timetabled Specials covering PHSE and in particular HE information options, choices and decision making A focus on applications to HE and for those students not going to university, support with gap year plans, apprenticeships and applications to employment

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

	ethical industries, consumer rights. **U Sch**: Personal development and target setting, employability, self-discipline, workplace skills, interpersonal skills, enterprise, building a CV, online reputation and digital footprints.	skills, time management, post-16 choices, employment and career progression, future opportunities, finding purpose, character strengths.		
2) Learning from careers and labour market information		Students have access to the Unifrog portal with information on careers and apprenticeships	Students have access to the Unifrog portal with information on careers and apprenticeships Students access talks by professionals about entry to specific careers	Students have access to the Unifrog portal with information on careers and apprenticeships Students access talks by professionals about entry to specific careers

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

3) Addressing the needs of each student		Individual meetings available for students who might need additional support to make informed decisions for options	Individual meetings scheduled with Head of Carers for each student. Additional group sessions delivered by relevant teachers	Follow up individual meetings encouraged for all students Additional group sessions delivered by relevant teachers for some cohorts e.g. students who
		after GCSEs, or for A Level subject choice	for some cohorts e.g. students applying to Oxbridge or students applying to Medicine and Dentistry Students are encouraged to attend open days and are allowed to attend during school hours During Specials staff guide students in decision making and options Students use the Unifrog portal to explore their own areas of interest	wasn't to apply to Oxbridge or students applying to medicine and dentistry Students are encouraged to attend open days and are allowed to attend during school hours During Specials staff guide students in decision making and options Students use the Unifrog portal to explore their own areas of interest

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

4) Linking curriculum learning to careers	In the GCSE curriculum booklet that Upper Schoolroom receive there are links to possible careers for each subject area.		Students use the Geek Out section of Unifrog to generate ideas for super curricular learning to aid preparation to HE/employment Academic departments engage in range of activities to link curriculum to careers, for example field trips, guest speakers from industry, cultural visits, debates.	Students use the Geek Out section of Unifrog to generate ideas for super curricular learning to aid preparation to HE/employment Academic departments engage in range of activities to link curriculum to careers, for example field trips, guest speakers from industry, cultural visits, debates

5) Encounters with employers and employees			All students attend the regional UCAS fair and meet with range of exhibitors - universities, employers and apprenticeship providers Range of talks scheduled in school with employers and employees e.g. NHS, financial services Students applying for vocational courses are encouraged to secure work experience over the summer between College 1 and College 2	Students applying for vocational courses are encouraged to secure work experience over the summer between College 1 and College 2 Range of talks scheduled in school with employers and employees e.g. NHS, financial services

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

6) Experiences of workplaces			Students applying for vocational courses are encouraged to secure work experience over the summer between College 1 and College 2	Students applying for vocational courses are encouraged to secure work experience over the summer between College 1 and College 2
7) Encounters with further and higher education		During PSHE in Upper Senior there is a session on different routes into the world of work via higher education opportunities.	All students attend the regional UCAS fair and meet with range of exhibitors - universities, employers and apprenticeship providers External speakers representing range of HEIs speak at College Specials and at lunch time talks	HEI representatives deliver in school sessions, e.g. mock interviews External speakers representing range of HEIs speak at College Specials and at lunch time talks

			e.g. talks on studying in Scotland, studying in London, subject areas such as Engineering and Health Students are regularly prompted to look at the Careers portal to discover opportunities to find out more about HE Students access the Unifrog portal to explore HE options	e.g. Admissions staff talks on writing personal statements Students are regularly prompted to look at the Careers portal to discover opportunities to find out more about HE Students access the Unifrog portal to explore HE options

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

8) Personal guidance			All students are asked for subject areas of interest at the start fo College One and are then made aware of opportunities which they may be interested in (talks/work experience/webinars etc.) Start of College 1 students are asked which topics they would like speakers to cover and what they want to know about choosing a subject or career Individual meetings for all students	All students are asked for subject areas of interest and are then made aware of opportunities which they may be interested in (talks/work experience/webinars etc.) Follow-up individual meetings available with Head of Careers for all students Individual personal statement review meetings for all students prior to UCAS submission Head of Careers researches options for students with specific
			Head of Careers researches options for students with specific interests/requirements and discusses with students/parents	interests/requirements and discusses with students/parents

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

Appendix 2

University	Entry Regulations	Study Abroad	Campus	Link
Birmingham	AAA with A in Maths or F Maths or AAA with A in Maths or F Maths plus European language requirement for Maths with Study Abroad degree course	France listed on website	yes	https://www.birmingham.ac.uk/undergraduate/courses/maths/mathematics

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

Bristol	A*A*A with A* in Maths and A in another maths related subject which includes Physics	https://www.bristol.ac.uk/centrefor-study-abroad/outbound/	no	https://www.bristol.ac.uk/study/undergraduate/2025/maths/bscmathematics/#entry-requirements https://www.bristol.ac.uk/study/undergraduate/2025/maths/msci-mathematicswith-study-abroad/ http://www.bristol.ac.uk/globalopportunities/goabroad/search/ http://www.bristol.ac.uk/study/undergr aduate/2022/maths/msci-mathematicswith-study-abroad/ http://www.bristol.ac.uk/study/undergr aduate/2022/maths/bsc-maths/
Durham	Maths and F Maths required	No	College based	https://www.durham.ac.uk/study/course s/mathematics -g100/#entry-requirements
Exeter	AAA-AAB including Maths	https://www.exeter.ac.uk/study/studyabroad/outbound/	yes	https://www.exeter.ac.uk/study/undergraduate/courses/mathematics/mathsbsc
Kent	ABB	Not for Maths. Year in industry option	yes	https://www.kent.ac.uk/courses/underg raduate/ 161/mathematics
Lancaster	AAA including Maths, or F Maths or AAB including A Level Maths and F Maths	https://www.lancaster.ac.uk/study/global-experiences/study-abroadoutgoing/	College based	https://www.lancaster.ac.uk/study/undergraduate/courses/mathematics-bschons-g100/2025/#course-entry

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

Leeds	AAA/A*AB including A in Maths, AAB/A*BB including A in Maths and F Maths or AAB/A*BB including A in Maths and A in AS Maths	https://students.leeds.ac.uk/info/ 10310 /destinations	No	https://courses.leeds.ac.uk/3440/mathematics -bsc
Leicester	AAB-ABB including Maths	https://le.ac.uk/cite/studyabroad -unit	no	https://le.ac.uk/courses/mathematicsba-bsc/2024
Loughborough	AAA including Maths of A*AB including A* Maths	https://www.lboro.ac.uk/schools/ business-school/study/undergraduate/studyabroad/destinations/	yes	https://www.lboro.ac.uk/study/undergraduate/courses/mathematics -bsc/
Manchester	A*AA with A* in Maths	https://www.manchester.ac.uk/study/international/study-abroadexchange	no	https://www.lboro.ac.uk/study/undergraduate/courses/mathematics -bsc/
Newcastle	AAB with A in Maths and another specified subject or STEP grade 2	https://www.ncl.ac.uk/mobility/ex perience - newcastle/studyabroad/	No	https://www.ncl.ac.uk/undergraduate/degrees/g100/
Nottingham	A*AA/AAA/A*AB	https://www.nottingham.ac.uk/currentstudents/studyabroad/index.asp x	yes	https://www.nottingham.ac.uk/studywithus/ugstudy/courses/UG/Mathematics-BSc -Hons-U6UMATHS.html

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

Sheffield	AAB with A in Maths or ABB with B in relevant EPQ	https://www.sheffield.ac.uk/globa lopps/outbound/study -abroad	no	https://www.sheffield.ac.uk/undergradu ate/courses/2025/mathematics-bscb
Surrey	AAB -ABB with A Maths	https://www.surrey.ac.uk/studyand -work-abroad	yes	https://www.surrey.ac.uk/undergraduat e/mathematicshttps
UEA Norwich	AAB with A in Maths	https://www.uea.ac.uk/study/stud y-abroad-and-exchange/outgoingstudy -abroad	yes	https://www.uea.ac.uk/course/undergra duate/bsc-mathematics
Warwick		Checking destinations	yes	https://warwick.ac.uk/study/undergradu ate/courses/bsc-mathematics/

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

Appendix 3

Super curricular opportunities for students interested in Computer Science

- Chartered Institute for IT. Lots of webinars etc https://www.bcs.org/
- Institution of Engineering and Technology. Webinars etc https://www.theiet.org/
- University of Sheffield tasters including in Computer Science - https://www.sheffield.ac.uk/undergraduate/visit/subject-tasters
- MOOCs short free courses offered by University of London - https://simpleprogrammer.com/prepare-computer-science-university/ Written by a Computer Science student, although not UK based - https://simpleprogrammer.com/prepare-computer-science-university/
-
- You Tube Public Lectures - https://www.youtube.com/playlist?list=PLWm9UctAZeO0uirBmbOsNCStx_TEUO0OX

Information for Oxbridge applicants

Please remember to keep an eye on the Careers portal
https://portal.boothamschool.com/moodle/
If you click on the Oxford and Cambridge button you will find lots of recorded talks and information links. In the Spring there may be online Student Conferences run by the universities (some live, some not) which you can access to start to gain a fuller understanding of Oxbridge. On their websites there is also a long list of advice sessions run by Oxford/Cambridge. Some are run centrally and some are run by the colleges. Have a good look at these and register for as much as you can. The key is gathering lots of info so you can make an informed decision if Oxbridge is for you. There will be more information to come but a key part of a successful application to Oxbridge is doing a lot of super curricular study – reading/webinars/conferences/videos/podcasts etc. You need to do as much as you can do to demonstrate a passion, interest, commitment and understanding of your subject.

Appendix 4

Dear X

Thank you for the email. Most universities will have the option of online chat with current students so that might be something for XX to look at and will allow him to get a feel for the courses he's interested in from students currently studying those programmes, if he can't attend an open day.

In terms of securing graduate jobs, then XX might want to consider a course with a placement/year in industry as this can really help with securing graduate level employment after graduation. It's worth asking if these opportunities are found for students or if students have to find their own. Some of the webpages below give graduate employment stats.

Date of last review:	September 2224
Person responsible:	Head of Careers
Review Group:	Education Committee
Approval group	Governors' Meeting
Date of next review:	September 2025

- At York they offer Politics with a placement/year in industry opportunity which sounds interesting: https://www.york.ac.uk/study/undergraduate/courses/ba-politics/#coursecontent
  Same applies if you combine Politics with International Relations
  https://www.york.ac.uk/study/undergraduate/courses/ba-politics-internationalrelations/

Placement year information https://www.york.ac.uk/students/work-volunteeringcareers/skills/internship-placement/placement-year/

- At Nottingham, although not advertised as a four year course with a placement year, if you scroll down to the bottom of this page it says that all courses have a year in industry option and placement option
  https://www.nottingham.ac.uk/studywithus/ugstudy/courses/UG/Politics-andInternational-Relations-BA-Hons-U6UPLTIR.html
- Manchester have a four year degree option but it looks like it's a year studying abroad, as opposed to a placement/industry year
  https://www.manchester.ac.uk/study/undergraduate/courses/2024/00675/bsocscpolitics-and-international-relations/course-details/#course-profile

- Newcastle have a four-year degree option
  https://www.ncl.ac.uk/undergraduate/degrees/l200/ which includes a placement of 912 months

- At Sheffield you can do a year in Employment as a sandwich year
  https://www.sheffield.ac.uk/undergraduate/courses/2025/international-relations-andpolitics-ba

- Liverpool have opportunities globally https://www.liverpool.ac.uk/courses/2024/politics-ba-hon

Graduate employment data is taken into account in the various league tables, so you may want to use them as part of XX's decision making. The Guardian league table (and others) will allow you to filter by subject area https://www.theguardian.com/education/ng-interactive/2024/sep/07/the-guardian-university-guide-2025-the-rankings. In terms of how these things are worked out and the importance given to graduate destinations (and the other criteria used to come up with the rankings) then we'd always say use league tables along with other criteria when making decisions but they can be useful.

I would really recommend that XX attends some open days at the universities he's interested in. These would give XX a good feel for the course/uni/city and give him the opportunity to find out lots more about the course, including graduate employment. Opendays.com list all university open day dates, or they will be on individual university webpages too.

Appendix 5
Specials 2024/2025

https://docs.google.com/spreadsheets/d/15qjjrUKpCPCYtPmz1Ha6bVvl8WV6eFYRJscoFoXHgHI/edit?gid=0#gid=0

WEEK	DATE	COLLEGE 1	Room	COLLEGE 2
A	03/09/24			
L	10/09/24			UCAS applications
A	17/09/24	Unifrog registration and personality tests, pick classes. Google form Grp 1	Auditorium	
L	24/09/24			UCAS applications
A	01/10/24	Unifrog registration and personality tests, pick classes. Google form Grp 2	Auditorium	
L	8/10/24			UCAS applications
A	15/10/24	Unifrog careers library and goal setting GRP 1	Auditorium	
Half term				
L	05/11/24			UCAS applications
A	12/11/24	Unifrog careers library and goal setting GRP 2	Auditorium	
L	19/11/24			UCAS applications or mock interviews (with University of York)

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

A	26/11/24	Subject talks - Health and Engineering	Various	
L	03/12/24	Edward Songue Barke ALL OF COLLEGE		Edward Songue Barke ALL OF COLLEGE
A	10/12/24	PHSE Beth- consent and communication	Hall	

Christmas break				
L	07/01/25		Auditorium	UCAS - Making final choices and accommodation choices
A	14/01/25	Unifrog careers library/subject library Grp 1		
L	21/01/25		Auditorium	Beth - PHSE wellbeing at university
A	28/01/25	Unifrog careers library/subject library Grp 2		
L	04/02/25			Student Finance and budgeting
A	11/02/25	Introduction to UCAS, Oxbridge, university timescales and making choices/ careers and subject library UK unis on Unifrog All of College 1	Auditorium	
Half term				
L	25/02/25			EXAMS
A	04/03/25	Manchester UCAS Fair?	?	
L	11/03/25			Beth - Gender pressures

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

A	18/03/25	PHSE Beth- alcohol and drugs	Auditorium	
L	25/03/25			Beth- Impact of Pornography
Easter				
A	22/04/25	PHSE Beth - peer mentoring	Auditorium	No more specials
L	29/04/25	Scottish Universities - c/o Kirsty Notman @ University of Glasgow and Careers in Business/Finance	Auditorium	
A	06/05/25	PHSE Beth- contraception	Auditorium	
L	13/05/25	Personal statements and UCAS	R Q College IT Library	
A	20/05/24	EXAMS	R Q College IT Library	
Half term				
L	03/06/25	Exams or UCAS	R Q College IT Library	
A	10/06/25	UCAS	R Q College IT Library	
L	17/06/25	UCAS	R Q College IT Library	
A	24/06/25	UCAS (sports day?)	R Q College IT Library	
L	01/06/25	No session		

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025

End of term				

Date of last review: September 2224
Person responsible: Head of Careers
Review Group: Education Committee
Approval group Governors' Meeting
Date of next review: September 2025