



### **Information about the Modern Foreign Languages Department**

German is currently taught in all years except 'Lower Schoolroom' (Year 7). The MFL department consists of 4 teachers – 2 teachers of French and Spanish and 2 teachers of French and German. There is also a French Assistant and a Spanish Assistant.

The line manager of the German Language Assistant will be Christina Oliver who has responsibility for German and reports to Richard Taylor, Head of Modern Foreign Languages.

### **Job Specification**

- Role involves working with small groups of Upper Senior (Year 10) students and hopefully College (sixth form) in the future to prepare students for the speaking and listening elements of the exam.
- This will involve games, pair-work, group work, correction and improving students' work.
- Supporting teaching staff by producing resources for the department both for use in teaching and for display. Correcting students' written work.
- You must be able to work during Activity Hour 4.30 to 5.30 Monday to Thursday plus 4 more hours during the week by negotiation.

### **Person Specification**

The German Language Assistant will be:

- A native speaker.
- Qualified to at least 'A' level or equivalent.
- Able to work independently and as part of a team.
- Interested in working with young people and able to relate to them.
- In sympathy with the school's Quaker ethos.
- Friendly and sociable.

In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children including:

- Motivation to work with children and young people;
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people;
- Emotional resilience in working with challenging behaviours; and
- Attitudes to use of authority and maintaining discipline.

### **The Appointment**

This is a permanent position from September 2012. Initially 8 hours per week will be offered but with the growth of German in school it might be possible to increase the amount of time in following years. Payment is on an hourly rate of £18.35.